



## MBE/WBE/DBE Contract Goals Request

Date: March 28, 2022  
 To: Andrea Dorch; Director, Civil Rights & Equal Opportunity Department  
 From: Franklin D. Kimbrough, WRBL Executive Director

<b>Project Number</b> N/A - Cooperative Agreement	<b>Project Name</b> Westport Stormwater Management Alternative Assessment
<b>Contract ID Number</b> N/A - Cooperative Agreement	<b>Solicitation Date:</b> 4/8/2022
<b>Estimated Project Duration:</b> 10 months (Concept & Preliminary Design)	<b>Presenting to Council Date:</b> <sup>1</sup> N/A

Note: Click the box to select

<b>Prevailing Wage</b>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	
<b>Contract Category:</b>	<input type="checkbox"/> Construction	<input type="checkbox"/> Design-Build	<input type="checkbox"/> Non-Municipal Agency
	<input checked="" type="checkbox"/> Design Professional	<input type="checkbox"/> Other Goods & Services	<input type="checkbox"/> Lease
	<input type="checkbox"/> Professional Services	<input type="checkbox"/> Facilities Maintenance/Repair	<input type="checkbox"/> Tenant (MBE/WBE)
	<input type="checkbox"/> Other (Enter Type):		<input type="checkbox"/> Concession
<b>Type:</b>	<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Amendment No.	
<b>Funding:</b>	<input checked="" type="checkbox"/> City(MBE/WBE)	<input type="checkbox"/> Federal (DBE)	<input type="checkbox"/> State (DBE)
	<input type="checkbox"/> Other:	<input type="checkbox"/> Grant#	

Construction Workforce Goals: Are the estimated construction labor hours greater than 800 and the estimated cost greater than \$300,000? If yes, complete "Required Crafts" Worksheet and include total number of hours in Description of Work.  Yes  No

Estimated Cost Breakdown attached - Page 2  List of Required Crafts attached - Page 3

**Description of work (Provide details):**

- The Westport Regional Business League (WRBL) will be working directly with a design professional to conduct preliminary evaluations: data collection; conducting hydrologic and hydraulic analysis; developing alternatives; stakeholder engagement; final design concept selection; developing a design basis memorandum; recommending phasing and funding opportunities; and completing preliminary design documents to manage stormwater along Mill Street between the entrance to Manor Square parking garage south to 43rd Street. Public Improvement Advisory Committee funding in the maximum amount of \$510,000.00 have been appropriated towards the project.

- The project requires professionals under multiple disciplines with specialized experience in developing flood management solutions within built in urban areas. With these requirements in mind, proposed goals of 15% MBE and 9% WBE are requested and were calculated based on a typical prime and subcontracting task breakdown. The availability analysis yielded goals of 24% MBE and 24% WBE and was based on the current CREO KC listing of the applicable NAICS codes for type of work described. It is understood that this information is based on self-reported skills by prospective firms to the database, however, the WRBL has no knowledge of each firm's proven experience or the firm's true availability/capacity to provide service.

**Project Manager:** Franklin D. Kimbrough

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<input type="checkbox"/> No Goals are set for this Project; OR	
<input checked="" type="checkbox"/> The following Goals are approved for this Project	14 % MBE 14 % WBE OR _____ % DBE
Civil Rights & Equal Opportunity Department	DocuSigned by: <u>[Signature]</u> Date: 4/6/2022

<sup>1</sup> Contractor Utilization Plan (CUP) MUST be submitted to CREO KC prior to being posted on docket for review & approval from Council